

Burt County Visitors Committee

111 N. 13th St., Suite 13

Tekamah, NE 68061

Funding Guidelines

- Individuals cannot apply, only organizations.
- Requests should be submitted to the Burt County Clerk a minimum of 60 days prior to the event. (In 2017, applications will be reviewed as submitted)
- One application per event; maximum per application - \$500.
- Acknowledgement must appear on promotional materials to read: Funded in part by the Burt County Visitors Promotion Fund.
- Postage, thank you notes/ads, supplies, programs, etc. are **NOT** eligible for reimbursement; funds are specifically to be used for advertising the event, with the target audience being outside of Burt County.
- Promotion application cannot be retroactive. The advertising cannot be paid for or activated before application is approved.
- Should your funding be approved, the following is **required** for project reimbursement:
 1. Verifiable receipt(s) showing the project payment
 2. Copy of check(s)
 3. Copy of promotional material showing the acknowledgement
 4. Without any of these requirements, reimbursement can be denied.
- Reimbursement documentation not received within a year from the date of the event will be considered void.

Send application to: Burt County Visitors Committee
C/O Burt Co. Economic Development
111 N. 13, Suite 13
Tekamah, NE 68061

Approved/Denied by Visitors Committee/Date _____

Approved/Denied by County Supervisors/Date _____

**Burt County Visitors Committee
Promotion Fund Grant Application**

111 N. 13th, Suite 13 * Tekamah, NE 68061* burtcoedc@abbnebraska.com

Application must be submitted 60 days prior to the event

Please print or type:

Name of Event or Project _____

Describe Event or Project _____

Organization Applying _____

Contact for Correspondence – Name _____

Address _____ City, St, Zip _____

Phone _____ Email _____

Total Advertising Budget \$ _____ Amount Requested \$ _____

Date of Event _____ Contact Person _____

Address _____

Email _____

Phone _____ Number of Years Event Has Been Held _____

Signature _____ Date _____